

## ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25") thick plus the 1/8 (0.125") bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the left.

**bleed** →

Artwork that reaches the cutline needs to extend to the edge of the **red line**.

**cut line** →

This is where your artwork will be trimmed.  
(Finished size ordered)

**safety** →

All text must be kept within the **blue line**

# ***FRONT COVER***

8.5" x 5.5"  
Desk Calendar

# 01

# January 2025

Place your image here

| SUNDAY | MONDAY                            | TUESDAY | WEDNESDAY           | THURSDAY | FRIDAY | SATURDAY |
|--------|-----------------------------------|---------|---------------------|----------|--------|----------|
| 29     | 30                                | 31      | 1<br>New Year's Day | 2        | 3      | 4        |
| 5      | 6                                 | 7       | 8                   | 9        | 10     | 11       |
| 12     | 13                                | 14      | 15                  | 16       | 17     | 18       |
| 19     | 20<br>Martin Luther King, Jr. Day | 21      | 22                  | 23       | 24     | 25       |
| 26     | 27                                | 28      | 29                  | 30       | 31     | 1        |
| 2      | 3                                 | 4       | 5                   | 6        | 7      | 8        |

# 01

# January 2025

Place your image here

| SUNDAY | MONDAY                            | TUESDAY | WEDNESDAY           | THURSDAY | FRIDAY | SATURDAY |
|--------|-----------------------------------|---------|---------------------|----------|--------|----------|
| 29     | 30                                | 31      | 1<br>New Year's Day | 2        | 3      | 4        |
| 5      | 6                                 | 7       | 8                   | 9        | 10     | 11       |
| 12     | 13                                | 14      | 15                  | 16       | 17     | 18       |
| 19     | 20<br>Martin Luther King, Jr. Day | 21      | 22                  | 23       | 24     | 25       |
| 26     | 27                                | 28      | 29                  | 30       | 31     | 1        |
| 2      | 3                                 | 4       | 5                   | 6        | 7      | 8        |

**02**

# February 2025

| SUNDAY             | MONDAY                | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY                | SATURDAY |
|--------------------|-----------------------|---------|-----------|----------|-----------------------|----------|
| 26                 | 27                    | 28      | 29        | 30       | 31                    | 1        |
| 2<br>Groundhog Day | 3                     | 4       | 5         | 6        | 7                     | 8        |
| 9                  | 10                    | 11      | 12        | 13       | 14<br>Valentine's Day | 15       |
| 16                 | 17<br>Presidents' Day | 18      | 19        | 20       | 21                    | 22       |
| 23                 | 24                    | 25      | 26        | 27       | 28                    | 1        |
| 2                  | 3                     | 4       | 5         | 6        | 7                     | 8        |

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**02**

# February 2025

Place your image here

| SUNDAY             | MONDAY                | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY                | SATURDAY |
|--------------------|-----------------------|---------|-----------|----------|-----------------------|----------|
| 26                 | 27                    | 28      | 29        | 30       | 31                    | 1        |
| 2<br>Groundhog Day | 3                     | 4       | 5         | 6        | 7                     | 8        |
| 9                  | 10                    | 11      | 12        | 13       | 14<br>Valentine's Day | 15       |
| 16                 | 17<br>Presidents' Day | 18      | 19        | 20       | 21                    | 22       |
| 23                 | 24                    | 25      | 26        | 27       | 28                    | 1        |
| 2                  | 3                     | 4       | 5         | 6        | 7                     | 8        |

**03**

# March 2025

Place your image here

| SUNDAY                              | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------------------|--------|---------|-----------|----------|--------|----------|
| 23                                  | 24     | 25      | 26        | 27       | 28     | 1        |
| 2                                   | 3      | 4       | 5         | 6        | 7      | 8        |
| 9<br>Daylight Saving<br>Time Begins | 10     | 11      | 12        | 13       | 14     | 15       |
| 16                                  | 17     | 18      | 19        | 20       | 21     | 22       |
| 23                                  | 24     | 25      | 26        | 27       | 28     | 29       |
| 30                                  | 31     | 1       | 2         | 3        | 4      | 5        |

**03**

# March 2025

Place your image here

| SUNDAY                              | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-------------------------------------|--------|---------|-----------|----------|--------|----------|
| 23                                  | 24     | 25      | 26        | 27       | 28     | 1        |
| 2                                   | 3      | 4       | 5         | 6        | 7      | 8        |
| 9<br>Daylight Saving<br>Time Begins | 10     | 11      | 12        | 13       | 14     | 15       |
| 16                                  | 17     | 18      | 19        | 20       | 21     | 22       |
| 23                                  | 24     | 25      | 26        | 27       | 28     | 29       |
| 30                                  | 31     | 1       | 2         | 3        | 4      | 5        |

# 04 April 2025

Place your image here

| SUNDAY              | MONDAY | TUESDAY               | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------|--------|-----------------------|-----------|----------|--------|----------|
| 30                  | 31     | 1<br>April Fool's Day | 2         | 3        | 4      | 5        |
| 6                   | 7      | 8                     | 9         | 10       | 11     | 12       |
| 13                  | 14     | 15                    | 16        | 17       | 18     | 19       |
| 20<br>Easter Sunday | 21     | 22                    | 23        | 24       | 25     | 26       |
| 27                  | 28     | 29                    | 30        | 1        | 2      | 3        |
| 4                   | 5      | 6                     | 7         | 8        | 9      | 10       |



# 04 April 2025

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| SUNDAY              | MONDAY | TUESDAY               | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|---------------------|--------|-----------------------|-----------|----------|--------|----------|
| 30                  | 31     | 1<br>April Fool's Day | 2         | 3        | 4      | 5        |
| 6                   | 7      | 8                     | 9         | 10       | 11     | 12       |
| 13                  | 14     | 15                    | 16        | 17       | 18     | 19       |
| 20<br>Easter Sunday | 21     | 22                    | 23        | 24       | 25     | 26       |
| 27                  | 28     | 29                    | 30        | 1        | 2      | 3        |
| 4                   | 5      | 6                     | 7         | 8        | 9      | 10       |

# 05 *May 2025*

Place your image here

| SUNDAY             | MONDAY             | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------------|--------------------|---------|-----------|----------|--------|----------|
| 27                 | 28                 | 29      | 30        | 1        | 2      | 3        |
| 4                  | 5                  | 6       | 7         | 8        | 9      | 10       |
| 11<br>Mother's Day | 12                 | 13      | 14        | 15       | 16     | 17       |
| 18                 | 19                 | 20      | 21        | 22       | 23     | 24       |
| 25                 | 26<br>Memorial Day | 27      | 28        | 29       | 30     | 31       |
| 1                  | 2                  | 3       | 4         | 5        | 6      | 7        |

**05*****May 2025***

Place your image here

| SUNDAY             | MONDAY             | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------------|--------------------|---------|-----------|----------|--------|----------|
| 27                 | 28                 | 29      | 30        | 1        | 2      | 3        |
| 4                  | 5                  | 6       | 7         | 8        | 9      | 10       |
| 11<br>Mother's Day | 12                 | 13      | 14        | 15       | 16     | 17       |
| 18                 | 19                 | 20      | 21        | 22       | 23     | 24       |
| 25                 | 26<br>Memorial Day | 27      | 28        | 29       | 30     | 31       |
| 1                  | 2                  | 3       | 4         | 5        | 6      | 7        |

**06**

***June 2025***

Place your image here

| SUNDAY             | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------------|--------|---------|-----------|----------|--------|----------|
| 1                  | 2      | 3       | 4         | 5        | 6      | 7        |
| 8                  | 9      | 10      | 11        | 12       | 13     | 14       |
| 15<br>Father's Day | 16     | 17      | 18        | 19       | 20     | 21       |
| 22                 | 23     | 24      | 25        | 26       | 27     | 28       |
| 29                 | 30     | 1       | 2         | 3        | 4      | 5        |
| 6                  | 7      | 8       | 9         | 10       | 11     | 12       |

# 06

# June 2025

Place your image here

| SUNDAY             | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------------------|--------|---------|-----------|----------|--------|----------|
| 1                  | 2      | 3       | 4         | 5        | 6      | 7        |
| 8                  | 9      | 10      | 11        | 12       | 13     | 14       |
| 15<br>Father's Day | 16     | 17      | 18        | 19       | 20     | 21       |
| 22                 | 23     | 24      | 25        | 26       | 27     | 28       |
| 29                 | 30     | 1       | 2         | 3        | 4      | 5        |
| 6                  | 7      | 8       | 9         | 10       | 11     | 12       |

**07*****July 2025***

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY                | SATURDAY |
|--------|--------|---------|-----------|----------|-----------------------|----------|
| 29     | 30     | 1       | 2         | 3        | 4<br>Independence Day | 5        |
| 6      | 7      | 8       | 9         | 10       | 11                    | 12       |
| 13     | 14     | 15      | 16        | 17       | 18                    | 19       |
| 20     | 21     | 22      | 23        | 24       | 25                    | 26       |
| 27     | 28     | 29      | 30        | 31       | 1                     | 2        |
| 3      | 4      | 5       | 6         | 7        | 8                     | 9        |

**07*****July 2025***

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY                | SATURDAY |
|--------|--------|---------|-----------|----------|-----------------------|----------|
| 29     | 30     | 1       | 2         | 3        | 4<br>Independence Day | 5        |
| 6      | 7      | 8       | 9         | 10       | 11                    | 12       |
| 13     | 14     | 15      | 16        | 17       | 18                    | 19       |
| 20     | 21     | 22      | 23        | 24       | 25                    | 26       |
| 27     | 28     | 29      | 30        | 31       | 1                     | 2        |
| 3      | 4      | 5       | 6         | 7        | 8                     | 9        |

**08**

***August 2025***

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|-----------|----------|--------|----------|
| 27     | 28     | 29      | 30        | 31       | 1      | 2        |
| 3      | 4      | 5       | 6         | 7        | 8      | 9        |
| 10     | 11     | 12      | 13        | 14       | 15     | 16       |
| 17     | 18     | 19      | 20        | 21       | 22     | 23       |
| 24     | 25     | 26      | 27        | 28       | 29     | 30       |
| 31     | 1      | 2       | 3         | 4        | 5      | 6        |



**08**

***August 2025***

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---------|-----------|----------|--------|----------|
| 27     | 28     | 29      | 30        | 31       | 1      | 2        |
| 3      | 4      | 5       | 6         | 7        | 8      | 9        |
| 10     | 11     | 12      | 13        | 14       | 15     | 16       |
| 17     | 18     | 19      | 20        | 21       | 22     | 23       |
| 24     | 25     | 26      | 27        | 28       | 29     | 30       |
| 31     | 1      | 2       | 3         | 4        | 5      | 6        |

**09**

# September 2025

Place your image here

| SUNDAY | MONDAY         | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|----------------|---------|-----------|----------|--------|----------|
| 31     | 1<br>Labor Day | 2       | 3         | 4        | 5      | 6        |
| 7      | 8              | 9       | 10        | 11       | 12     | 13       |
| 14     | 15             | 16      | 17        | 18       | 19     | 20       |
| 21     | 22             | 23      | 24        | 25       | 26     | 27       |
| 28     | 29             | 30      | 1         | 2        | 3      | 4        |
| 5      | 6              | 7       | 8         | 9        | 10     | 11       |

**09*****September 2025***

Place your image here

| SUNDAY | MONDAY         | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|----------------|---------|-----------|----------|--------|----------|
| 31     | 1<br>Labor Day | 2       | 3         | 4        | 5      | 6        |
| 7      | 8              | 9       | 10        | 11       | 12     | 13       |
| 14     | 15             | 16      | 17        | 18       | 19     | 20       |
| 21     | 22             | 23      | 24        | 25       | 26     | 27       |
| 28     | 29             | 30      | 1         | 2        | 3      | 4        |
| 5      | 6              | 7       | 8         | 9        | 10     | 11       |

# 10

# October 2025

Place your image here

| SUNDAY | MONDAY             | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY          | SATURDAY |
|--------|--------------------|---------|-----------|----------|-----------------|----------|
| 28     | 29                 | 30      | 1         | 2        | 3               | 4        |
| 5      | 6                  | 7       | 8         | 9        | 10              | 11       |
| 12     | 13<br>Columbus Day | 14      | 15        | 16       | 17              | 18       |
| 19     | 20                 | 21      | 22        | 23       | 24              | 25       |
| 26     | 27                 | 28      | 29        | 30       | 31<br>Halloween | 1        |
| 2      | 3                  | 4       | 5         | 6        | 7               | 8        |

# 10

# October 2025

Place your image here

| SUNDAY | MONDAY             | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY          | SATURDAY |
|--------|--------------------|---------|-----------|----------|-----------------|----------|
| 28     | 29                 | 30      | 1         | 2        | 3               | 4        |
| 5      | 6                  | 7       | 8         | 9        | 10              | 11       |
| 12     | 13<br>Columbus Day | 14      | 15        | 16       | 17              | 18       |
| 19     | 20                 | 21      | 22        | 23       | 24              | 25       |
| 26     | 27                 | 28      | 29        | 30       | 31<br>Halloween | 1        |
| 2      | 3                  | 4       | 5         | 6        | 7               | 8        |

# 11

# November 2025

Place your image here

| SUNDAY                            | MONDAY | TUESDAY            | WEDNESDAY | THURSDAY               | FRIDAY | SATURDAY |
|-----------------------------------|--------|--------------------|-----------|------------------------|--------|----------|
| 26                                | 27     | 28                 | 29        | 30                     | 31     | 1        |
| 2<br>Daylight Saving<br>Time Ends | 3      | 4                  | 5         | 6                      | 7      | 8        |
| 9                                 | 10     | 11<br>Veterans Day | 12        | 13                     | 14     | 15       |
| 16                                | 17     | 18                 | 19        | 20                     | 21     | 22       |
| 23                                | 24     | 25                 | 26        | 27<br>Thanksgiving Day | 28     | 29       |
| 30                                | 1      | 2                  | 3         | 4                      | 5      | 6        |

**11**

# November 2025

Place your image here

| SUNDAY                            | MONDAY | TUESDAY            | WEDNESDAY | THURSDAY               | FRIDAY | SATURDAY |
|-----------------------------------|--------|--------------------|-----------|------------------------|--------|----------|
| 26                                | 27     | 28                 | 29        | 30                     | 31     | 1        |
| 2<br>Daylight Saving<br>Time Ends | 3      | 4                  | 5         | 6                      | 7      | 8        |
| 9                                 | 10     | 11<br>Veterans Day | 12        | 13                     | 14     | 15       |
| 16                                | 17     | 18                 | 19        | 20                     | 21     | 22       |
| 23                                | 24     | 25                 | 26        | 27<br>Thanksgiving Day | 28     | 29       |
| 30                                | 1      | 2                  | 3         | 4                      | 5      | 6        |

# 12

# December 2025

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY           | THURSDAY           | FRIDAY | SATURDAY |
|--------|--------|---------|---------------------|--------------------|--------|----------|
| 30     | 1      | 2       | 3                   | 4                  | 5      | 6        |
| 7      | 8      | 9       | 10                  | 11                 | 12     | 13       |
| 14     | 15     | 16      | 17                  | 18                 | 19     | 20       |
| 21     | 22     | 23      | 24                  | 25                 | 26     | 27       |
| 28     | 29     | 30      | 31                  | 1<br>Christmas Day | 2      | 3        |
| 4      | 5      | 6       | 7<br>New Year's Eve | 8                  | 9      | 10       |



# 12

# December 2025

Place your image here

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY           | THURSDAY           | FRIDAY | SATURDAY |
|--------|--------|---------|---------------------|--------------------|--------|----------|
| 30     | 1      | 2       | 3                   | 4                  | 5      | 6        |
| 7      | 8      | 9       | 10                  | 11                 | 12     | 13       |
| 14     | 15     | 16      | 17                  | 18                 | 19     | 20       |
| 21     | 22     | 23      | 24                  | 25                 | 26     | 27       |
| 28     | 29     | 30      | 31                  | 1<br>Christmas Day | 2      | 3        |
| 4      | 5      | 6       | 7<br>New Year's Eve | 8                  | 9      | 10       |

***BACK COVER***