

ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25") thick plus the 1/8 (0.125") bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the left.

bleed

Artwork that reaches the cutline needs to extend to the edge of the **red line**.

cut line

This is where your artwork will be trimmed.
(Finished size ordered)

safety

All text must be kept within the **blue line**

Text Safety for a Booklet under 76 pages is 0.375" (3/8") from the cutline.

(3/8")

8.5" x 5.5" Booklet 76 Pages and Under

Please delete this guideline before submitting your design to print.

Front Cover

Inside Front Cover

Inside Back Cover

keep clear
for the
indicia

area for return address
return address required
return address required

3.75"

keep this whole area clear for
mailing address only

.625"

keep this postal marking area clear
for barcode along this binding side

bleed

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cut line

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(Finished size ordered)

safety

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ARTWORK WITH BORDERS

Minimum border thickness must be 1/4 (0.25") thick plus the 1/8 (0.125") bleed for correct print ready artwork. Total border size from the bleed line is 3/8 (0.375"). Border example on the right.

8.5" x 5.5"
Booklet
with Mailing

Text Safety for a Booklet under 76 pages is 0.375" (3/8") from the cutline.

0.375
(3/8")